

Southwest Area Mobilization Guide
Chapter 20 - Administrative Procedures
Section 27 • Military Resources

27.1 Use of National Guard Units

National Guard facilities, personnel, or equipment shall be requested through ROSS. Regardless of the National Guard units used, the requesting agency must assign a qualified liaison officer to work with the National Guard Officer-in-Charge. The using agency is responsible for reimbursing the National Guard unit(s) for fuel, oil, parts, and repair of damages to National Guard equipment.

a. Arizona. All requests for Arizona National Guard resources will be ordered from Arizona State Land Department through normal dispatch channels. An information copy of resource order must be sent to SWCC.

b. New Mexico. Except for units within the Santa Fe Zone, all requests for National Guard assistance will be placed through channels to SWCC. SWCC shall place all resource orders for National Guard assistance with the Santa Fe Zone. Units within the Santa Fe Zone may place orders direct with the Santa Fe Zone, which will make the request to New Mexico State Forestry and inform SWCC.

27.2 Use of And Assistance to The Military

a. Specific channels between the Southwest Area and military organizations have been established. Maintaining these channels will do much to alleviate problems that can develop when units call military organizations direct.

1. White Sands Missile Range. The Lincoln Zone has established contacts and works directly with Holloman Air Force Base which has jurisdiction over the White Sands Missile Range.

2. Fort Bliss Military Reservation. The Gila/Las Cruces Zone has established contacts and works directly with the Fort Bliss Army Headquarters.

3. Fort Huachuca Military Reservation. The Southeast Arizona Zone has established contacts and works directly with the Fort Huachuca Army Headquarters.

b. Where mutual plans for support have been made locally with military units, zones may request or provide assistance direct. Normally, requests will not be made to the military until all civilian and National Guard resources of the type needed have been committed. Units will notify SWCC when requests for assistance are received from military organizations or when military resources are committed to an incident. SWCC will inform NICC when military resources are committed in the Southwest Area so the Sixth Army can be advised.

c. Requests for military assistance not covered by appropriate letters of agreement will be documented on a resource order form and submitted through SWCC to NICC. At the time of request, the following information must be furnished:

1. Situation. This will include information on the type of incident, location, resources threatened, personnel, aircraft, and equipment presently committed.

2. Planned mission for the military.

3. What is needed for the military.

4. Agency liaison (Military Liaison Officer) with the military. Include liaison's name, title, and telephone number for contact.

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5. Provider of billeting facilities for the military.
6. Specify time and known location where the Military Liaison Officer and military can meet to proceed to incident camp or staging area.
- d. A Military Liaison Officer will be assigned to each military unit. The Military Liaison Officer will be well qualified and familiar with fire or other incident operations as well as communication procedures. Liaison officers assigned to military aviation units will be carefully selected for their air operations knowledge. They should have no other duties to detract from the assignment. On advice from the incident agency, SWCC shall select the Military Liaison Officer to be assigned.
- e. The military shall provide necessary support to keep their equipment operational. Any special materials and/or supplies needed for the military assistance required should be determined at the time of request.
- f. It is the responsibility of the Southwest Area Center Director to submit the daily situation report to the cooperating military control and operational centers through NICC.
- g. Requests for military helicopters will be made only when all agency charter or contract helicopters are insufficient, unsuitable, or not readily available. **The Regional Forester MUST approve use of military helicopters on Forest Service lands in the Southwest Area.**
1. The Agency Air Officer will establish procedures to ensure that qualifications of military personnel and equipment used will be equal to the minimum standard required by the Agency. In addition, the National Helicopter Operations Study requires that all "other agency" helicopters must meet Agency standards. This includes military helicopters. Refer to Section 24 for all requirements for using military or rental-agreement helicopters.
2. Briefing of the military on arrival is the responsibility of the unit air officer. Incoming military personnel will be briefed on:
 - (a) Existing weather conditions.
 - (b) Mission requirements.
 - (c) Manifesting and downloading requirements.
 - (d) Heliport/helisport locations.
 - (e) Communications requirements.
 - (f) Pilot flight time limitations.
 - (g) Facilities: messing, berthing, fueling, etc.
3. The unit dispatch office shall acquire the aircraft empty weights and a list of pilots to be compared with the approved list and pass to the Air Support Group Supervisor.
4. All personnel shall do everything possible to assist in maintaining a good integrated and coordinated working relationship between the military and agency personnel.